



AIR NATIONAL GUARD MILITARY VACANCY ANNOUNCEMENT

THE HIRING DIRECTORATE, NGB/CF, ANGRC/CC & NGB/HR RESERVE THE RIGHT TO REMOVE THIS ADVERTISEMENT AT ANYTIME.

THANK YOU FOR YOUR INTEREST IN VIEWING THIS MILITARY VACANCY ANNOUNCEMENT. PLEASE READ EACH SECTION CAREFULLY. ENSURE YOU ARE IN FULL COMPLIANCE BEFORE THE CLOSEOUT DATE LISTED BELOW.

*****WE HIGHLY RECOMMEND YOU SUBMIT YOUR PACKAGE AS EARLY AS POSSIBLE, IF POSSIBLE, DO NOT WAIT UNTIL THE CLOSE OUT DATE TO SUBMIT***** APPLICATION PACKAGES WILL NOT BE ACCEPTED AFTER THE CLOSEOUT DATE LISTED.**

DUE TO THE HIGH VOLUME OF APPLICATION PACKAGES, PACKAGES RECEIVED WITHIN 4 DUTY DAYS OF THE CLOSEOUT DATE WILL BE REVIEWED FOR QUALIFICATION/ DISQUALIFICATION. WE WILL NOT BE ABLE TO ASSIST YOU WITH COMPLETING YOUR APPLICATION. BY COB OF THE CLOSE OUT, PACKAGES MISSING REQUIREMENTS OR DOCUMENTATION CLARIFYING QUALIFICATION WILL BE DISQUALIFIED. QUESTIONS PERTAINING TO APPLICATIONS REQUIREMENTS SHOULD BE REFERRED TO NGB/HR. ONLY NGB/HR WILL DETERMINE QUALIFICATION/DISQUALIFICATION.

<u>ANNOUNCEMENT NUMBER:</u>	MVA 2015-199
<u>OPEN PERIOD:</u>	20 Aug 2015 thru 2359 EST, 23 Sep 2015
<u>HIRING DIRECTORATE:</u>	NGB/A7
<u>POSITION TITLE:</u>	Civil Engineer Enlisted Manager
<u>AFSC REQUIREMENT:</u>	3E000, 3E090, 3E290, 3E490, 3E591, 3E691 (PAFSC, 2AFSC, 3AFSC, 4AFSC)
<u>RANK/GRADE REQUIREMENT:</u>	SMSgt/E8 - CMSgt/E9
<u>POSITION INFORMATION:</u>	Full Time, Title 10, Statutory Tour
<u>TOUR LENGTH:</u>	2 - 4 Years
<u>AGENCY:</u>	National Guard Bureau
<u>DUTY LOCATION:</u>	Joint Base Andrews, MD
<u>WHO MAY APPLY:</u>	Qualified ANG members only

1. Requirements

*** Must submit all required documents IAW the Application Procedures located on the website**
These procedures can change at any time-you MUST follow the most current procedures

Must hold Rank/Grade and AFSC requirement by this announcement closeout date.

Must have a Secret Security Clearance

2. Position Description

1. The incumbent implements ANG/CE policy in providing guidance, technical assistance, and professional civil engineer services to plan, develop, coordinate, implement and monitor the posture, reliability, training, deployment and utilization of ANG Base Engineer Emergency Force (Prime BEEF) teams, Civil Engineering Heavy Repair (RED HORSE) squadrons/flights, and S-Teams.
2. Provides input to ANG/CE to aid in developing Air National Guard policy, standards and criteria for training requirements for ANG Civil Engineer Prime BEEF and RED HORSE unit skills. Makes recommendations to ANG/CE concerning adoption of HQ USAF training standards pertaining to unit exercises and individual skills in ANG Prime BEEF, RED HORSE units and Staff Augmentation S-Teams.
3. Develops and coordinates manpower requirements for ANG Civil Engineer and RED HORSE units. Recommends to ANG/CE programs, plans, and implementation of future civil engineer utilization with other MAJCOMS.
4. Surveys ANG bases, HQ USAF, and other major commands for suitable projects to provide necessary technical training in civil engineer skills. Performs field visits to units during project construction and during field training exercises, and AFIS events. Reviews unit training assembly (UTA) projects and training at home station.
5. Develops and implements ANG policy in coordinating and monitoring all actions of the Personnel Division pertaining to special training required for ANG civil engineer skills in Prime BEEF, RED HORSE units, and S-Teams. Monitors unit and individual training programs required to comply with established standards.
6. Coordinates and approves, in conjunction with Logistics Division, Tables of Allowances for ANG Prime BEEF, RED HORSE, S-Teams unit equipment. Briefs staff and field units on new equipment to determine adequacy and requirement for new and or additional equipment. Reviews and recommends approval of equipment requests from field units and recommends changes for authorizations.
7. Develops and recommends to ANG/CE, directives and publications required on ANG Prime BEEF, RED HORSE, and S-Teams, training, deployment, and utilization. Makes recommendations to ANG/CE concerning approval of USAF publications pertaining to Reserve Force Prime BEEF, RED HORSE and S-Teams. Provides input to staff to assist them in determining applicability of these directives to the Air National Guard.
8. Reviews and directs compliance with the JCS Status of Resources and Training System (SORTS). Analyzes trends in manning, skill level, training proficiency and equipment availability. Recommends and takes corrective action on deficiencies and problems.

9. Serves as Functional MAJCOM Manager for 13 civil engineer AFSs and is the approval authority for enlisted training waivers. Individual makes recommendations on Medical waivers and forwards to final approving authority.
 10. Serves as functional OPR for all Prime BEEF, RED HORSE and S-Teams UTC Management Information System (UMIS) and assists MAJCOM war planners in tasking all ANG Prime BEEF, RED HORSE, and S-Teams UTC's at MAJCOM sourcing conferences/workshops and coordinates changes as they occur.
 11. Serves as the Functional Area manager responsible for the management and planning of all personnel and equipment within the CE functional area to support wartime and peacetime missions and contingencies.
 12. Researches and assists in the development of courses and workshops for field units. Assists in scheduling, instructing, and briefing courses, workshops, and training schools. Individual will also assist in identifying major funding issues that must be resolved through the Program Objective Memorandum process.
 13. Schedules, conducts workshops with field units, develops courses and instructs at various training schools.
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3. Application Reminders

If you are currently assigned to a Special Duty Identifier (SDI) as outlined in the Air Force Enlisted Classification Directory (AFECD) it is your responsibility to submit an approved conditional release memorandum with your application from your Functional Area Manager (FAM) stating you have fulfilled all obligations and will be released if selected for the position you are applying for. Failure to submit conditional release before listed closeout will result in disqualification from this announcement.

Promotion Opportunity: If this Military Vacancy Announcement is a promotion opportunity and you are currently assigned to a Special Duty Identifier (SDI), you must meet the promotion requirements as outlined in ANGI 36-2502.

If you are currently assigned to a Reporting Identifiers (RI), it is your responsibility to submit an approved conditional release letter with your application from your Commander/Director.

Applicants who are in a higher grade than the grade for this advertisement must provide a statement of understanding with your application stating you are willing to be voluntarily demoted without prejudice if selected for this position, IAW ANGI 36-2503, Paragraph 3.8. If selected for this vacancy, voluntary demotion action must take place prior to being assessed to the Statutory Tour Program.

Pen/ink changes to any source document, i.e. Report on Individual Personnel (RIP), Evaluations could result in disapproval.

It is your responsibility to ensure your vMPF Personnel RIP is in order prior to application submittal. This includes but not limited to, verifying Duty History, AFSC, Service Dates and ensuring overdue TDY codes are cleared.

4. About Statutory Tours

This is a fully funded Permanent Change of Station (PCS). Visit DFAS website for most current Basic Allowance Housing (BAH) & Basic Allowance Substance (BAS) rates for the duty location listed on this announcement.

All Members assigned to the Statutory Tour program will remain affiliated their State/Territory while serving on Statutory Tour.

All field members to include AGR, Technicians & Drill Status Guardsmen must obtain State TAG approval with application submittal. Members currently assigned to the Statutory Tour program must obtain current Director approval.

Statutory Tour members may be eligible for the Post 9/11 GI Bill if they serve on active duty Title 10 and/or Title 32 502(f) AGR for 90 days or more, after 11 September 2001. Their eligibility percentage starts at 40% for 90 days to 5 months. It increases 10% every 6 months, maxing out at 100%.

Statutory Tour service time does not count toward Reduced Eligibility Age for Reserve Retirement Pay.

Further information regarding the Statutory Tour Program can be found in ANGI 36-6.

Application packages will be reviewed to ensure qualifications are met. Packages are reviewed within 4 duty days of receipt. You may visit <https://airguard.ang.af.mil/om/vacancy/> for a status update. Do not call for a status update within the four (4) duty day period.

IMPORTANT NOTE:

Based on the volume of applicants, packages received within 4 duty days of the closeout date listed on the announcement will be reviewed for qualification / disqualification only. Any missing requirements will result in disqualification. Submittals of any missing requirements after the closeout will NOT be accepted. We highly encourage you to submit packages as early as possible. If you have any questions pertaining to your package refer to Section 6, FAQs, on the application procedures. If your question is not answered by the FAQs contact our office for clarification. Review your application and the requirements thoroughly before submitting.

TO APPLY FOR THIS VANCANCY, SELECT THE LINK BELOW AND FOLLOW APPLICATION PROCEDURES

<http://www.ang.af.mil/careers/mva/index.asp>